

MINUTES
ANDERSON COUNTY BOARD OF EDUCATION
402 Bleckley Street, Anderson, South Carolina 29625
June 18, 2007

Board Members Present: Randy Price, David Draisen, Mike Brock, Reverend Rufus Mitchell, Brenda Bradberry, Mike Gray, John Sherard and Joey Nimmer, Ex Officio

Board Members Absent: Steve Garrison and Jeff Kubu

Others Present: Dr. Paul Talmadge and Mr. Brantley Jordan

Call to Order: Mr. Price called the meeting to order. Mr. Draisen led the invocation. Everyone joined in the pledge of allegiance to the flag.

Approval of Agenda: Ms. Bradberry made the motion to approve the agenda. Rev. Mitchell seconded the motion, and the Board agreed unanimously.

Recognition of Media and Patrons/ Public Comment Period: Mr. Price welcomed the visitors.

County Board Budget Discussion—Budget Committee: Ms. Bradberry presented the budget to be approved for the County Board. She explained that some changes had been made, and that the budget had been examined line item by line item. She also noted that the Attendance Supervisor's salary and the Attendance Associate's salary and their fringe was a big increase because they were being changed to full time, from 190 days to 245 days, due to the increased work load of public relations work. Mr. Draisen asked what were purchased services which were increasing by 1600%. Mr. Nimmer stated that it was money earlier marked for legal fees to additional expenses that could arise from the study being funded. He said the Board funded the study in this current budget year. Additional follow up work that may be needed would come from this account. Ms. Bradberry noted that legal services went down 91% and Assistant Administrative salary went down 100%. That was for a misappropriated account for a Mental Health Counselor. Based upon the changes, if this budget was approved, Mr. Nimmer said he would ask for a brief meeting with the Personnel Committee to get their approval to make the changes to the salary structure and to the contract length of the Attendance Director. Ms. Moore would be helping to coordinate all the public relations, the compilation of the information as it is received, and creating the publication from the information. The Attendance Department currently does the County directory for the schools. Mr. Nimmer provided the Board with supporting documents with job descriptions. Mr. Price stressed that the County Board wanted to be competitive with like jobs within our County. Mr. Nimmer informed the Board that the only thing not included in the budget spreadsheet he prepared was the approval of a new Mental Health Counselor position which was contingent on the budget being passed. Ms. Davis would be getting a prorated amount because of her part time position as the Attendance Assistant. Mr. Brock asked the total increase of the Board employees. Mr. Nimmer stated that it was 3.31% plus the .69% merit that had been discussed. It averages a 4% increase across the board for each employee other than the Administrator which is 3.3%. Mr. Nimmer believed the employees merited the .69% increase due to the performance of the group during the absence of an Administrator.

Minutes

June 18, 2007

Page 2 of 4

A discussion followed concerning the work load, salary and length of work day for Ms. Ellen Davis.

Mr. Price asked what would be done when the information was gathered by the Public Relations Committee and it had been compiled and distributed. Mr. Nimmer explained that it would be an ongoing process. Mr. Gray asked if a job description had been written for the new addition to Ms. Moore's and Ms. Davis's workload. Mr. Nimmer said that the job descriptions would have to be approved by the Personnel Committee.

Mr. Nimmer reported that a reimbursement schedule from each District was being proposed to help offset the cost of a new Mental Health Counselor. The Mental Health Counselor would work full time, 190 days, as opposed to being a contract employee.

Ms. Bradberry made the motion from the budget committee to accept the budget for the Anderson County Board of Education to be presented to the Delegation on June 20th in Columbia. Mr. Draisen seconded the motion and the Board approved unanimously.

Mr. Price reminded the Board that there was excess money this year because of Millard Smith's frugality in the past with the taxpayer's money. The Board then discussed the changing role of the County Board and how it will affect the budget for the coming year.

Approval of Minutes—June 18, 2007 Meeting: Rev. Mitchell made the motion to approve the minutes, Mr. Brock seconded the motion, and the Board agreed with the exception of Ms. Bradberry who abstained.

Anderson County Alternative School Report: Mr. Nimmer reported that they were trying to get ready for next year.

Administrator's Report: Mr. Nimmer presented the following information:

1. Mr. Nimmer requested a short meeting with the Personnel Committee at the conclusion of the Board meeting. He wished to discuss rewriting job descriptions to include the changes in structure of days worked with Mr. Sherard, Rev. Mitchell and Mr. Price. Mr. Garrison, the Personnel Committee Chairman, had been previously contacted due to his absence at the Board meeting.
2. Mr. Marshall Todd's wife passed away. He has been responsible for the County Board's lawn care for many years.
3. The Delegation meeting is scheduled for Wednesday, June 20th in Columbia. Mr. Nimmer and Mr. Draisen plan to attend.
4. Now that the full time position has been approved, we will be advertising for the Mental Health position. At this point, Ms. Bradberry requested Pat Moore's credentials. It was noted that Ms. Moore has a Master's of Education in guidance and counseling and her salary was moved to the minimum level, with 21 years experience, to accommodate those credentials.
5. A decision needed to be made as to when to have the District budget meeting.
6. Remodeling plans include: Enlarging the kitchen area, adding additional storage space and enlarging the Attendance Director's office space. A bid had been presented by one of the contractors being considered. Rev. Mitchell asked how long the job would take. The contractor estimated that it would take him around

Minutes

June 18, 2007

Page 3 of 4

three weeks for completion. The Board discussed the measurements and costs of the remodeling. Mr. Price stated that he wanted to be careful with the Board's money. Mr. Draisen asked if they did nothing, could they survive. Mr. Gray made the motion that plans go forward to remodel. Rev. Mitchell seconded the motion. All members voted aye except Ms. Bradberry who voted nay. Ms. Bradberry then asked why more kitchen space was needed because the Board usually eats in the Board room.

Financial: Tax Collections YTD vs. Budget: Mr. Nimmer noted that the year to date tax collections included the County Board. Everybody is right on target. District Four and District Five are at 96% and 97% because they have not booked some of their tax revenue at the close of the 31st. All Districts should be at or above 100% at this point in terms of revenue.

Assessment Totals: Mr. Nimmer reported that this document shows the continuation of the ratchet down of the automobile assessment ratio. Yet there has been enough growth to offset that, and the value of the mill is continuing to increase.

Old Business:

Consolidation Study Update: Mr. Gray reported that they did meet with the Strom Thurmond Institute last week, and these are some of the items being addressed:

1. Options—different ways consolidation can be done.
2. Leaving things as they are as much as can be done while consolidating services.
3. The study will be started in August and will be completed in a year.
4. The tax structure would be looked at, both locally and statewide, as a part of the study.
5. The Board discussed equalization for all students in the County.

New Business:

- A. Mr. Brock made the motion to pay ADM and SFS accounts payable. Mr. Gray seconded the motion and the Board approved unanimously.

Ms. Bradberry asked about the Board purchased service of \$3405.98. Mr. Nimmer explained that the Board has to pay a share for the election that was held in November.

He also explained that the reimbursement to Renee' Potter was for her to obtain a supervisor's license for the LPC-Supervisor certification.

- B. Mr. Nimmer presented a proposal from Martin and Lennon, CPA, who does the audits for the Alternative School and Districts Three and Four. He presented the second proposal from Greene, Finney and Horton, CPA who does audits for District One, Two and Five. Currently, the Board pays Greene and Co., as of FY 06, \$10,444.80 for audit and operating the payroll and the parallel set of books. Year to date we have paid \$10,712 to Greene and Co., who charge us \$300 a month for the payroll and bookkeeping service. They also charge for the working papers they provide to an independent auditor. After meeting with Mr. Martin and Mr. Finney, Mr. Nimmer informed the Board of the figures from Paychecks for outsourcing the payroll and

Minutes

June 18, 2007

Page 4 of 4

from Mr. Martin for preparing the audit for the County Board. A discussion followed concerning the information Mr. Nimmer presented. Mr. Price asked Mr. Nimmer to present more information at the next Board meeting.

- C. Ms. Bradberry asked for the millage each School District had requested. Mr. Nimmer reported that School District One was 6.5, District Two was 3, District Three was 8, District Four was 7.07 and District Five was 6.7. The budget meeting was scheduled for 5:00 P.M. on July 2. The Board Meeting was rescheduled for 6:00 P.M on July 9th.

Respectfully submitted,

David Draisen, Secretary, Anderson County Board of Education

This is a true and correct copy of notes taken at the meeting.